








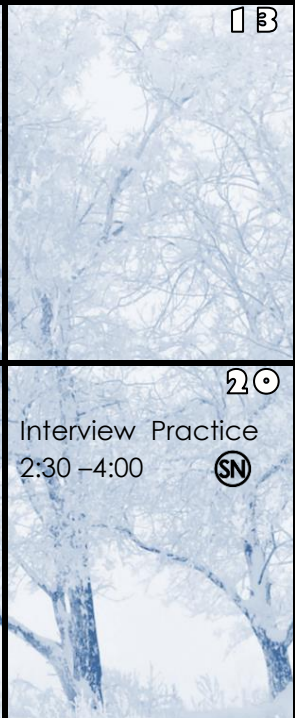





















Monday	Tuesday	Wednesday	Thursday	Friday
4 Basic Money Matters 10:00-12:00 	5 Interview Prep 2:00-3:30 	6 Interview Practice 2:30 –4:00 	7 Overcoming a Criminal Background Barrier 10:00 – 11:30  Interview Prep 3:00 - 4:15 	8 Job Search Strategies 2:00 – 3:15 
11 GCF Learnfree: Online Computer Training 11:00 - 12:00 	12 Overcoming a Criminal Background Barrier 9:30 – 11:00  Dealing with the Debt Monster 5:30 – 7:30 	13 	14 Job Search Strategies 2:00 – 3:15  Interview Practice 3:00 - 4:15 	15 Effective Applications 2:00 - 3:15 
18 Dealing with the Debt Monster 10:00 – 12:00 	19 Interview Prep 10:00 – 11:30  Overcoming a Criminal Background Barrier 2:30 – 4:00 	20 Interview Practice 2:30 –4:00 	21 ABC's of a Winning Resume 3:00 - 4:15  IDA Orientation 4:00-5:00 	22 ABC's of a Winning Resume 2:00-3:15 
25  Christmas	26 	27 ABC's of a Winning Resume 10:00 - 11:15 	28 Job Search Strategies 3:00 – 4:15 	29 Effective Applications 2:30 – 3:45 
 Seneca Job Connections 855 Seneca Road Eugene. OR 97401 (541) 431-3309	 Springfield Job Connections 102 30 th Street Springfield, OR 97478 (458) 205-8157	 Eugene Downtown Library 100 W 10 th Avenue Eugene, OR 97401 (541) 682-5450	 OF LANE AND SOUTH COAST COUNTIES	

EMPLOYMENT WORKSHOPS, TESTING AND CLINICS



ABC'S OF A WINNING RESUME

Increase your understanding of how your resume and cover letter are used in the job search process and make sure they target your career goals. Learn how to compose a resume that reflects your strengths and explore different resume formats.



EFFECTIVE APPLICATIONS

Stand out above other applicants and develop an application that will "wow" employers. In this workshop, you will learn the rules necessary for effective application completion and the resources available to easily complete it.



JOB SEARCH STRATEGIES

Is your job search stagnant? Do you need new ideas to jumpstart your finding a job? The workshop will cover four proven methods, direct response, cold calling, networking and stepping stone, to help you obtain the job you are looking for.



INTERVIEW PREP

Provides information, ideas, and tools to prepare you a job interview. Learn what you should research, how to present yourself, how to answer interview questions and what to do the day of the interview.



INTERVIEW PRACTICE

Get a chance to put your interviewing skill into practice with feedback from your peers and a skilled instructor. *Interview Prep is required prior to taking this course.*



OVERCOMING A CRIMINAL BACKGROUND BARRIER

Learn job search techniques that address criminal background barriers. Learn about tax credits, how to explain felony convictions on applications and in interviews and create a statement of change



GCF Learnfree: ONLINE COMPUTER TRAINING

Need to improve your typing skills or learn Microsoft Word or Excel? Come and see what GCF LearnFree has to offer in self-paced individual learning modules and online classes that you can do on your own. *Limit of eight (8) participants.*



NCRC TESTING

Show an employer what your skills are! Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests. These three tests evaluate your skill level in Applied Mathematics, Reading for Information and Locating Information. *Pre-registration required; contact Kevin White at (541) 431-3322*



EMPLOYMENT CLINICS

The clinics are one-on-one half hour appointments at the Eugene Library to assist you in gaining skills and resources you need to find a job. *Clinics are by appointment only. Call the Eugene Library at (541) 682-5450 to register.*

FINANCIAL WORKSHOPS



BASIC MONEY MATTERS

Savings, budget, daily money management ideas, debt strategy and basic rules regarding money.



DEALING WITH THE DEBT MONSTER

Learn strategies to reduce debt and turn their debt into manageable expenses.



NAVIGATING CASH FLOW

Learn how to identify spending leaks and potential saving strategies as they track expenses.



WHAT IF...WORKSHOP

Create a step by step action plan to prepare for the unexpected.

WORKSHOPS, CLINICS AND TESTING BY LOCATION

SENECA JOB CONNECTIONS

ABC's of a Winning Resume
Effective Applications
Job Search Strategies
Interview Prep
Interview Practice
Overcoming a Criminal Background Barrier
GCF Learnfree: Online Computer Training



Fri 12/22



Wed 12/27

SPRINGFIELD JOB CONNECTIONS

Interview Prep
Interview Practice
ABC's of a Winning Resume
Overcoming a Criminal Background Barrier
Job Search Strategies



Thu 12/7

Thu 12/14

Thu 12/21

Tue 12/19

Thu 12/28

FINANCIAL WORKSHOPS – Seneca

Basic Money Matters
Dealing with the Debt Monster



Mon 12/4

Mon 12/18

EUGENE DOWNTOWN LIBRARY

Basic Money Matters



Tue 12/12



NATIONAL CAREER READINESS CERTIFICATE®

SHOW AN EMPLOYER WHAT YOUR SKILLS ARE!

Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests. These three tests evaluate your skill level in Applied Math, Workplace Documents and Graphic Literacy.
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Sign up for workshops online
www.goodwill-oregon.org/jobconnections
or at any Job Connections location