





















Job Connections Workshops

March 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		1 ABC's of a Winning Resume e 2:30 - 3:45	2 Effective Applications S 3:00 - 4:15	3 Interview Prep e 1:00 - 2:30
6 Dealing with the Debt Monster e 10:00 - 11:30	7 Interview Practice e 10:00 - 11:30	8 Effective Applications e 2:30 - 3:45 What If... Workshop CG 2:00 - 3:30 LCC Cottage Grove	9 ABC's of a Winning Resume S 3:00 - 4:15 Employment Clinic D 4:00-6:00 Downtown Library	10 Overcoming a Criminal Background Barrier e 10:00 - 11:30 Interview Practice e 2:00 - 3:30
13 Job Search Strategies e 11:00 - 12:15	14	15	16 Interview Prep S 3:00 - 4:15	17 ABC's of a Winning Resume e 2:30 - 3:45 
20 NCRC Testing e 9:00 - 1:00 Navigating Cash Flow e 10:00 - 11:30	21 Overcoming a Criminal Background Barrier S 1:00 - 2:30	22 Interview Prep e 2:00 - 3:30	23 Effective Applications e 2:30 - 3:45 Employment Clinic D 4:00-6:00 Downtown Library	24 Interview Practice e 2:00 - 3:30
27 Job Search Strategies e 11:00 - 12:15	28 Overcoming a Criminal Background Barrier e 10:00 - 11:30	29	30 GCF Learnfree: Online Computer Training e 1:00 - 2:00 Interview Practice S 3:00 - 4:15	31
e Seneca Job Connections 855 Seneca Road Eugene, OR 97401 (541) 431-3309	S Springfield Job Connections 102 30 th Street Springfield, OR 97478 (458) 205-8157	D Eugene Downtown Library 100 W 10 th Avenue Eugene, OR 97401	CG Lane Community College – Cottage Grove 1275 South River Road Cottage Grove, OR 97424 (541) 463-4202	

Sign up for workshops online www.goodwill-oregon.org/jobconnections or at any Job Connections location

GOODWILL JOB CONNECTIONS WORKSHOPS		 31			
	<u>ABC'S OF A WINNING RESUME</u> Increase your understanding of how your resume and cover letter are used in the job search process and make sure they target your career goals. Learn how to compose a resume that reflects your strengths and explore different resume formats.	Wed 3/1 Wed 3/9 Fri 3/17	2:30 3:00 2:30	Eugene Spfld Eugene	
		<u>EFFECTIVE APPLICATIONS</u> Stand out above other applicants and develop an application that will "wow" employers. In this workshop, you will learn the rules necessary for effective application completion and the resources available to easily complete it.	Thur 3/2 Wed 3/8 Thur 3/23	3:00 2:30 2:30	Spfld Eugene Eugene
			<u>JOB SEARCH STRATEGIES</u> Is your job search stagnant? Do you need new ideas to jumpstart your finding a job? The workshop will cover four proven methods, direct response, cold calling, networking and stepping stone, to help you obtain the job you are looking for.	Mon 3/13 Mon 3/27	11:00 11:00
			<u>INTERVIEW PREP</u> Provides information, ideas, and tools to prepare you a job interview. Learn what you should research, how to present yourself, how to answer interview questions and what to do the day of the interview.	Fri 3/3 Thur 3/16 Wed 3/22	1:00 3:00 2:00
		<u>INTERVIEW PRACTICE</u> Get a chance to put your interviewing skill into practice with feedback from your peers and a skilled instructor. <i>Interview Prep is required prior to taking this course.</i>	Tue 3/7 Fri 3/24 Thur 3/30	10:00 2:00 3:00	Eugene Eugene Spfld
			<u>OVERCOMING A CRIMINAL BACKGROUND BARRIER</u> Learn job search techniques that address criminal background barriers. Learn about tax credits, how to explain felony convictions on applications and in interviews and create a statement of change	Fri 3/10 Tue 3/21 Tue 3/28	10:00 1:00 10:00
			<u>GCF Learnfree: ONLINE COMPUTER TRAINING</u> Need to improve your typing skills or learn Microsoft Word or Excel? Come and see what GCF LearnFree has to offer in self-paced individual learning modules and online classes that you can do on your own. <i>Limit of eight (8) participants. Sign up at Seneca Job Connections.</i>	Thur 3/30	1:00
	<u>NCRC TESTING</u> Show an employer what your skills are! Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests. These three tests evaluate your skill level in Applied Mathematics, Reading for Information and Locating Information. <i>Pre-registration required; contact Kevin White at (541) 431-3322</i>		Mon 3/20	9:00	Eugene

FINANCIAL WORKSHOP SERIES		 31		
	<u>BASIC MONEY MATTERS</u> Savings, budget, daily money management ideas, debt strategy and basic rules regarding money.	Coming in April	10:00	Eugene
	<u>DEALING WITH THE DEBIT MONSTER</u> Learn strategies to reduce debt and turn their debt into manageable expenses.	Mon 3/6	10:00	Eugene
	<u>NAVIGATING CASH FLOW</u> Learn how to identify spending leaks and potential saving strategies as they track expenses.	Mon 3/20	10:00	Eugene
	<u>WHAT IF...WORKSHOP</u> Create a step by step action plan to prepare for the unexpected.	Wed	2:00	Cottage Grove



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