














Monday	Tuesday	Wednesday	Thursday	Friday
<p>1</p> 	<p>2</p> <p>Interview Prep 2:00-3:30 (SN)</p>	<p>3</p> <p>Interview Practice 2:30 -4:00 (SN)</p>	<p>4</p> <p>Overcoming a Criminal Background Barrier 10:00 - 11:30 (SN)</p> <p>Interview Prep 3:00 - 4:15 (SPF)</p>	<p>5</p> <p>ABC's of a Winning Resume 2:00 - 3:15 (SN)</p>
<p>8</p> <p>GCF Learnfree: Online Computer Training 11:00 - 12:00 (SN)</p>	<p>9</p> <p>Overcoming a Criminal Background Barrier 2:30 - 4:00 (SPF)</p> <p>Navigating Cash Flow 5:30 - 7:30 <i>Eugene Library</i></p>		<p>11</p> <p>Job Search Strategies 2:00 - 3:15 (SN)</p> <p>Interview Practice 3:00 - 4:15 (SPF)</p>	<p>12</p> <p>Effective Applications 2:00 - 3:15 (SN)</p>
<p>15</p> <p>Basic Money Matters 10:00 - 12:00 (SN)</p>	<p>16</p> <p>Interview Prep 10:00 - 11:30 (SN)</p> <p>Basic Money Matters 5:30 - 7:30 <i>Sheldon Library</i></p>	<p>17</p> <p>ABC's of a Winning Resume 10:00 - 11:15 (SN)</p> <p>Interview Practice 2:30 -4:00 (SN)</p>	<p>18</p> <p>ABC's of a Winning Resume 3:00 - 4:15 (SPF)</p> <p>IDA Orientation 4:00-5:00 (SN)</p>	<p>19</p> <p>Job Search Strategies 2:00 - 3:15 (SN)</p>
<p>22</p> <p>Overcoming a Criminal Background Barrier 2:00 - 3:30 (SN)</p>	<p>23</p> <p>Basic Money Matters 5:30 - 7:30 <i>Bethel Library</i></p>		<p>25</p> <p>Job Search Strategies 3:00 - 4:15 (SPF)</p>	<p>26</p> <p>Effective Applications 2:30 - 3:45 (SN)</p>
<p>29</p> <p>GCF Learnfree: Online Computer Training 11:00 - 12:00 (SN)</p>		<p>31</p> <p>ABC's of a Winning Resume 10:00 - 11:15 (SN)</p>	 <p>NATIONAL CAREER READINESS CERTIFICATE</p> <p>SHOW AN EMPLOYER WHAT YOUR SKILLS ARE!</p> <p>Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests.</p> <p>These three tests evaluate your skill level in Applied Math, Workplace Documents and Graphic Literacy.</p> <p>Contact Kevin White at (541) 431-3322</p>	
<p>(SN) Seneca Job Connections 855 Seneca Road Eugene, OR 97401 (541) 431-3309</p>	<p>(SPF) Springfield Job Connections 102 30th Street Springfield, OR 97478 (458) 205-8157</p>			 <p>GOODWILL INDUSTRIES OF LANE AND SOUTH COAST COUNTIES</p>




EMPLOYMENT WORKSHOPS, TESTING AND CLINICS

 <p><u>ABC'S OF A WINNING RESUME</u> Increase your understanding of how your resume and cover letter are used in the job search process and make sure they target your career goals. Learn how to compose a resume that reflects your strengths and explore different resume formats.</p>	 <p><u>EFFECTIVE APPLICATIONS</u> Stand out above other applicants and develop an application that will "wow" employers. In this workshop, you will learn the rules necessary for effective application completion and the resources available to easily complete it.</p>	 <p><u>JOB SEARCH STRATEGIES</u> Is your job search stagnant? Do you need new ideas to jumpstart your finding a job? The workshop will cover four proven methods, direct response, cold calling, networking and stepping stone, to help you obtain the job you are looking for.</p>
 <p><u>INTERVIEW PREP</u> Provides information, ideas, and tools to prepare you a job interview. Learn what you should research, how to present yourself, how to answer interview questions and what to do the day of the interview.</p>	 <p><u>INTERVIEW PRACTICE</u> Get a chance to put your interviewing skill into practice with feedback from your peers and a skilled instructor. <i>Interview Prep is required prior to taking this course.</i></p>	 <p><u>OVERCOMING A CRIMINAL BACKGROUND BARRIER</u> Learn job search techniques that address criminal background barriers. Learn about tax credits, how to explain felony convictions on applications and in interviews and create a statement of change</p>
 <p><u>GCF Learnfree: ONLINE COMPUTER TRAINING</u> Need to improve your typing skills or learn Microsoft Word or Excel? Come and see what GCF LearnFree has to offer in self-paced individual learning modules and online classes that you can do on your own. <i>Limit of eight (8) participants.</i></p>	 <p><u>NCRC TESTING</u> Show an employer what your skills are! Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests. These three tests evaluate your skill level in Applied Mathematics, Reading for Information and Locating Information. <i>Pre-registration required; contact Kevin White at (541) 431-3322</i></p>	 <p><u>EMPLOYMENT CLINICS</u> The clinics are one-on-one half hour appointments at the Eugene Library to assist you in gaining skills and resources you need to find a job. <i>Clinics are by appointment only. Call the Eugene Library at (541) 682-5450 to register.</i></p>



FINANCIAL WORKSHOPS

 <p><u>BASIC MONEY MATTERS</u> Savings, budget, daily money management ideas, debt strategy and basic rules regarding money.</p>	 <p><u>DEALING WITH THE DEBIT MONSTER</u> Learn strategies to reduce debt and turn their debt into manageable expenses.</p>	 <p><u>NAVIGATING CASH FLOW</u> Learn how to identify spending leaks and potential saving strategies as they track expenses.</p>	 <p><u>WHAT IF...WORKSHOP</u> Create a step by step action plan to prepare for the unexpected.</p>
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WORKSHOPS, CLINICS AND TESTING BY LOCATION

<u>SENECA JOB CONNECTIONS</u>			<u>SPRINGFIELD JOB CONNECTIONS</u>	
ABC's of a Winning Resume	Fri 1/5	Wed 1/17	Interview Prep	Thu 1/4
	Wed 1/31		Overcoming a Criminal Background Barrier	Tue 1/9
Effective Applications	Fri 1/12	Fri 1/26	Interview Practice	Thu 1/11
Job Search Strategies	Thu 1/11	Fri 1/19	ABC's of a Winning Resume	Thu 1/18
Interview Prep	Tue 1/2	Tue 1/9	Job Search Strategies	Thu 1/25
Interview Practice	Wed 11/3	Wed 1/10		
Overcoming a Criminal Background Barrier	Thu 1/4	Mon 1/22		
GCF Learnfree: Online Computer Training	Mon 1/8	Mon 1/29		

FINANCIAL WORKSHOPS

				
Basic Money Matters			Navigating Cash Flow	
• Seneca Job Connections	Mon 1/15		• Eugene Downtown Library	Tue 1/9
• Sheldon Library	Tue 1/16			
• Bethel Library	Tue 1/23			

Sign up for workshops online www.goodwill-oregon.org/jobconnections or at any Job Connections Location