

Job Connections Calendar

November 2017

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2 Overcoming a Criminal Background Barrier 10:00 – 11:30 (SN) Interview Prep 3:00 - 4:15 (SPF)	3 ABC's of a Winning Resume 2:00-3:15 (SN)
6 Basic Money Matters 10:00-12:00 (SN)	7 Interview Prep 2:00-3:30 (SN)	8 Interview Practice 2:30 –4:00 (SN)	9 Job Search Strategies 2:00 – 3:15 (SN) Interview Practice 3:00 - 4:15 (SPF)	10 Effective Applications 2:00 - 3:15 (SN)
13 NCRC Testing 9:00 – 1:00 (SN)	14 Overcoming a Criminal Background Barrier 2:30 – 4:00 (SN) Basic Money Matters 5:30-7:30 Eugene Library (EL)	15	16 ABC's of a Winning Resume 3:00 - 4:15 (SPF) IDA Orientation 4:00-5:00 (SN)	17 Job Search Strategies 2:30 – 3:45 (SN)
20 Dealing with the Debt Monster 10:00 – 12:00 (SN)	21 Interview Prep 2:00 – 3:30 (SN) Overcoming a Criminal Background Barrier 2:30 – 4:00 (SPF)	22 Interview Practice 2:30 –4:00 (SN)	23 Thanksgiving Day! 	24 CLOSED 
27 GCF Learnfree: Online Computer Training 11:00 - 12:00 (SN)	28 Effective Applications 2:30 – 3:45 (SN)	29 ABC's of a Winning Resume 10:00 - 11:15 (SN)	30 Job Search Strategies 3:00 – 4:15 (SPF)	

(SN) **Seneca Job Connections**
855 Seneca Road
Eugene, OR 97401
(541) 431-3309

(SPF) **Springfield Job Connections**
102 30th Street
Springfield, OR 97478
(458) 205-8157

(EL) **Eugene Downtown Library**
100 W 10th Avenue
Eugene, OR 97401
(541) 682-5450



Sign up for workshops online www.goodwill-oregon.org/jobconnections or at any Job Connections location

EMPLOYMENT WORKSHOPS, TESTING AND CLINICS



ABC'S OF A WINNING RESUME

Increase your understanding of how your resume and cover letter are used in the job search process and make sure they target your career goals. Learn how to compose a resume that reflects your strengths and explore different resume formats.



EFFECTIVE APPLICATIONS

Stand out above other applicants and develop an application that will "wow" employers. In this workshop, you will learn the rules necessary for effective application completion and the resources available to easily complete it.



JOB SEARCH STRATEGIES

Is your job search stagnant? Do you need new ideas to jumpstart your finding a job? The workshop will cover four proven methods, direct response, cold calling, networking and stepping stone, to help you obtain the job you are looking for.



INTERVIEW PREP

Provides information, ideas, and tools to prepare you a job interview. Learn what you should research, how to present yourself, how to answer interview questions and what to do the day of the interview.



INTERVIEW PRACTICE

Get a chance to put your interviewing skill into practice with feedback from your peers and a skilled instructor. *Interview Prep is required prior to taking this course.*



OVERCOMING A CRIMINAL BACKGROUND BARRIER

Learn job search techniques that address criminal background barriers. Learn about tax credits, how to explain felony convictions on applications and in interviews and create a statement of change



GCF Learnfree:

ONLINE COMPUTER TRAINING

Need to improve your typing skills or learn Microsoft Word or Excel? Come and see what GCF LearnFree has to offer in self-paced individual learning modules and online classes that you can do on your own. *Limit of eight (8) participants.*



NCRC TESTING

Show an employer what your skills are! Schedule an appointment to take the National Career Readiness Certificate (NCRC) tests. These three tests evaluate your skill level in Applied Mathematics, Reading for Information and Locating Information. *Pre-registration required; contact Kevin White at (541) 431-3322*



EMPLOYMENT CLINICS

The clinics are one-on-one half hour appointments at the Eugene Library to assist you in gaining skills and resources you need to find a job. *Clinics are by appointment only. Call the Eugene Library at (541) 682-5450 to register.*

FINANCIAL WORKSHOPS



BASIC MONEY MATTERS

Savings, budget, daily money management ideas, debt strategy and basic rules regarding money.



DEALING WITH THE DEBIT MONSTER

Learn strategies to reduce debt and turn their debt into manageable expenses.



NAVIGATING CASH FLOW

Learn how to identify spending leaks and potential saving strategies as they track expenses.



WHAT IF...WORKSHOP

Create a step by step action plan to prepare for the unexpected.

WORKSHOPS, CLINICS AND TESTING BY LOCATION

SENECA JOB CONNECTIONS

ABC's of a Winning Resume

Effective Applications

Job Search Strategies

Interview Prep

Interview Practice

Overcoming a Criminal Background Barrier

GCF Learnfree: Online Computer Training

NCRC Testing



Fri 11/3



Thu 11/16

SPRINGFIELD JOB CONNECTIONS

Interview Prep

Interview Practice

ABC's of a Winning Resume

Overcoming a Criminal Background Barrier

Job Search Strategies



Thu 11/2

Thu 11/9

Thu 11/16

Tue 11/21

Thu 11/30

FINANCIAL WORKSHOPS – Seneca

Basic Money Matters

Dealing with the Debt Monster



Mon 11/6

Mon 11/20

EUGENE DOWNTOWN LIBRARY

Basic Money Matters



Tue 11/14

Job Search Tip!

Customize your resume for each job for which you apply!



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 or at any Job Connections location